

PAKISTAN ATOMIC ENERGY COMMISSION FOUNDATION
P.O BOX NO. 216, ISLAMABAD

FAREWELL GRANT

(Beneficiaries: Officers and Staff)

1. Employee's Name: Mr. /Mrs. _____ D/S/W of _____
(Block letters)

2(a). PIN: _____ 2(b) CNIC # _____ - _____ - _____

3. Designation: _____ 4. Pay-Scale: _____

5. Employee's Personal Bank Account Details:-

5 (a) Title of bank account _____ 5 (b) Bank Name. _____

5(c) IBAN (24Digit Bank Account No.) _____

(Copy of Cheque Leaf must be attached please).

6.(a) Current / Last Establishment. _____ Date of Joining: _____

6.(b) Previous Establishment. _____ Date of Joining: _____

7. Date of Superannuation _____

8. Date of starting contribution towards CFP: _____
(Mention month & year e.g Mar, 01)

9. Total Service length: _____
(Years, months)

10. Any other Useful Information _____

11. Whether any other financial assistance availed from the Foundation earlier?

Yes

☐

No

☐

If yes, Amount Rs. _____ **Date:** _____

12. DECLARATION BY THE APPLICANT.

I solemnly declare that I know/ read the terms & conditions of the subject scheme and that the above information is true to the best of my knowledge and believe.

Date: _____ 20_____
(Signature of the applicant) (Applicant's Cell #)

13. ENDORSEMENT FROM HEAD OF ESTABLISHMENT / ADMINISTRATOR

The above information as submitted by the applicant is correct & verified.

Date: _____
(Dated Signature & Stamp) (Contact #)

Documents/Eligibility Checklist

(Tick the relevant one)

- ☐ Attested copy of the Official Retirement Notification.
- ☐ Attested copy of pages 1 & 2 of the service book of the employee
- ☐ Certificate (in original) from the Head, LAO that the applicant is /was contributing towards Central Financial Pool (CFP) indicating month and year of making contribution.
- ☒ Attested copy of LPC (Last Pay Certificate).
- ☐ Copy of one leaf of recent cheque book.
- ☐ Attested copy of the CNIC of the applicant.

GENERAL TERMS & CONDITIONS

One-Time Grant Rates

| Sr. No. | Pay Scale | Grant (Rs.) |
|----------------|------------------|--------------------|
| 1 | 1-4 | 50,000/- |
| 2 | 5-7 | 75,000/- |
| 3 | 8-10 | 100,000/- |
| 4. | 11-12 | 150,000/- |

Terms & Conditions:

- i. The Employee should be retired / retiring from service after attaining Age of Superannuation i.e. 60 years.
- ii. The Employee should apply within one year (01) year after **date of superannuation**.
- iii. The Employee should be regular contributor towards CFP Scheme for at-least **two (02)** years.