

PAKISTAN ATOMIC ENERGY COMMISSION FOUNDATION

P.O BOX NO. 216, ISLAMABAD

HUMAN RESOURCE SKILL DEVELOPMENT

(Beneficiaries: Children of Employees in Pay-Scale 1 – 7)

1. Applicant's Name: Mr. / Mrs. _____ D/S/W of _____
(Block letters)

2. Employee's Name: Mr. /Mrs. _____ D/S/W of _____
(Block letters)

3(a). PIN: _____ 3(b) PPO # _____ 3(c) CNIC # _____ - _____ - _____

4. **Employee's Personal or other Payee's Bank Account Details e.g. widow etc.:-**
4 (a) Title of bank account _____ 4(b) Bank Name. _____
4(c) IBAN(24Digit Bank Account No.) _____
(Copy of Cheque Leaf must be attached please).

5. Designation: _____ 6. Pay-Scale: _____

7.(a) Current / Last Establishment. _____ Date of Joining: _____

7.(b) Previous Establishment. _____ Date of Joining: _____

8. Present Status In-service ☐ Retired ☐
Date of retirement / Superannuation _____

9. (a) Nature of Service: Regular ☐ Contract ☐

9. (b) If on Contract then Duration of Contract: From _____ To: _____

10. Date of starting contribution towards CFP: _____
(Mention month & year e.g Mar, 01)

11. Child's / Ward's Name: _____
(Block letters)

12. (a) **Whether wholly dependant on the Applicant?**
Yes ☐ No ☐

12. (b) **Child's income from all sources:** _____

13. Course Attended: _____ 13(b). Level of study: _____
(e.g. Diploma / Certificate etc.)

14. Course Duration. _____ 15. Trade / Speciality _____ 16. Date of Passing. _____

17. Name of the Institute / College: _____

18. Marks obtained in final examination / Trade Test. (if any) _____ Out of _____ (_____) %.

19. Purpose of taking the Course ☐ For Employment ☐ For Personal Development ☐ Any Other (Please Describe)

20. Course Outcome: ☐ Employed ☐ Started own work ☐ Any Other (Please Describe)

21. **Whether any other financial assistance availed from the Foundation earlier?**
Yes ☐ No ☐
If yes, Amount Rs. _____ Date: _____

22. **DECLARATION BY THE APPLICANT.**
I solemnly declare that I know/ read the terms & conditions of the subject scheme and that the above information is true to the best of my knowledge and believe.
Date: _____ 20_____
(Signature of the Applicant) (Applicant's Cell #)

23. **ENDORSEMENT FROM HEAD OF ESTABLISHMENT / ADMINISTRATOR (For in-service Employees).**
The above information as submitted by the applicant is correct & verified.
Date: _____
(Dated Signature & Stamp) (Contact #)

Documents/Eligibility Checklist

(Tick the relevant one)

- ☐ Attested copy of the official certificate issued by the Institute clearly showing the Course level, duration, trade / technology, date of completion and date of issue
- ☐ Attested copy of pages 1 & 2 of the service book of the employee
- ☐ Certificate (in original) from the Head, LAO that the applicant is / was contributing towards Central Financial Pool (CFP) indicating month and year of making contribution.
- ☐ Attested copy of the immediate previous month's pay slip of the applicant. In case of retired / deceased employee, copy of LPC (Last Pay Certificate).
- ☐ Copy of one leaf of recent cheque book.
- ☐ Attested copy of the CNIC of the applicant.

GENERAL TERMS & CONDITIONS

Stipend Rate:

Rs. 10,000/- (Rupees Ten Thousand only)

Terms & Conditions:

- i. Candidate should have completed any technical or vocational training course (excluding DAE) from an Institute accredited to a concerned authority like TEVTA, Punjab Board of Technical Education etc.
- ii. Course duration should be 4 to 12 months.
- iii. The candidates may be tested for their trade.
- iv. The Employee should apply within one year (01) year of date of result announcement.
- v. The Employee should be regular contributor towards CFP Scheme for at-least two (02) years.